

General Ledger TEMPLATE

GL/SL System

Bank Code : -

Book Code

- (1) Regular
 - Peso Regular (Fill up amount Column [a])
 -FX Regular (Fill up amount Columns [b] and [c])

Branch Code : (00000 for head office data, 99999 for consolidated data)
 (Refer to list of valid branch codes for branch data)

- (2) FCDU/EFCDU (Fill up amount Columns [b] and [c])
 - (1) Onshore
 - (2) Offshore

Reference Date : (CCYY) (MM) (DD)

- (3) Foreign Office (Fill up amount columns [b], [c], and [d])

Account Description	Account Code	A M O U N T S			
		In Pesos [a]	In US \$ [b]	Peso Equiv. [c]	Orig. Curr. [d]
o. Inter-Office Float Items (Credit Balances)	2-3-56-00				
p. Miscellaneous Liabilities	2-3-58-00				
47.a. Unsecured Subordinated Debt	2-4-00-00				
Add: Premium on Unsecured Subordinated Debt	2-4-00-01				
Less: Discount on Unsecured Subordinated Debt	2-4-00-02				
Total Monetary Foreign Liabilities	2-3-60-00				
Total Non-Monetary Foreign Liabilities	2-3-62-00				
C A P I T A L A C C O U N T S	3-0-00-00				
48. Capital Stock	3-1-02-00				
a. Preferred - Subscribed	3-1-02-02				
b. Preferred - Subscription Receivable	3-1-02-04				
c. Preferred - Paid-in	3-1-02-06				
d. Common - Subscribed	3-1-02-08				
e. Common - Subscription Receivable	3-1-02-10				
f. Common - Paid-in	3-1-02-12				
g. Stock Dividends Distributable	3-1-02-14				
49. Surplus	3-2-02-00				
a. Reserve for Trust Business	3-2-02-02				
b. Reserve for Self-Insurance	3-2-02-04				
c. Reserve for Contingencies	3-2-04-06				
d. Other Surplus Reserves	3-2-04-08				
50. Undivided Profits	3-2-02-00				
51. Net Unrealized Gains/(Losses) on Securities Available for Sale	3-3-03-00				
a. Net Unrealized Gains/(Losses) on SAS - Underwritten Debt Securities Purchased	3-3-03-02				
b. Net Unrealized Gains/(Losses) on SAS - Underwritten Equity Securities Purchased	3-3-03-04				
c. Net Unrealized Gains/(Losses) on SAS - Available for Sale Securities	3-3-03-06				
52. Appraisal Increment Reserve	3-3-04-00				
53. Assigned Capital (Foreign Banks)	3-3-06-00				
C O N T I N G E N T A C C O U N T S	4-0-00-00				
54. Unused Commercial Letters of Credit	4-0-02-00				
a. Domestic LCs Outstanding (Sight/Usance)	4-0-02-02				
b. Sight Import LCs Outstanding	4-0-02-04				
c. Usance Import LCs Outstanding	4-0-02-06				

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 - (2) Offshore

Reference Date : (CCYY) (MM) (DD)

- (3) Foreign Office (Fill up amount columns [b], [c], and [d])

Account Description	Account Code	A M O U N T S			
		In Pesos [a]	In US \$ [b]	Peso Equiv. [c]	Orig. Curr. [d]
a. Rental Income	5-0-20-00				
1. Rental - Safe Deposit Boxes	5-0-20-02				
2. Rental - Bank Premises & Equipment	5-0-20-04				
b. Miscellaneous Income/(Loss)	5-0-22-00				
Total Operating Expenses	6-0-00-00				
90. Interest Expenses	6-0-02-00				
a. Interest - Deposits	6-0-02-02				
1. Demand Deposits	6-0-02-02-02				
a. Interest - Tax-Exempt Demand Deposits	6-0-02-02-02-02				
b. Interest - Taxable Demand Deposits	6-0-02-02-02-04				
2. Savings Deposits	6-0-02-02-04				
a. Interest - Tax-Exempt Savings Deposits	6-0-02-02-04-02				
b. Interest - Taxable Savings Deposits	6-0-02-02-04-04				
3. NOW Accounts	6-0-02-02-06				
a. Interest - Tax-Exempt NOW Accounts	6-0-02-02-06-02				
b. Interest - Taxable NOW Accounts	6-0-02-02-06-04				
3. Time Deposits	6-0-02-02-08				
a. Interest - Tax-Exempt Time Deposits	6-0-02-02-08-02				
b. Interest - Taxable Time Deposits	6-0-02-02-08-04				
b. Interest - Borrowed Funds	6-0-02-04				
1. Interest on Bills Payable - BSP	6-0-02-04-02				
2. Interest on Interbank Loans Payable	6-0-02-04-04				
3. Interest on Bills Payable - Local Banks	6-0-02-04-06				
4. Interest on Bills Payable - Foreign Banks	6-0-02-04-08				
5. Interest on Bills Payable - Deposit Substitutes	6-0-02-04-10				
6. Interest on Bills Payable - Others	6-0-02-04-12				
c. Interest - Bonds Payable (EKBs only)	6-0-02-06				
d. Interest - Unsecured Subordinated Debt	6-0-02-07				
e. Interest - Others	6-0-02-08				
91. Finance Charges	6-0-04-00				
92. Compensation/Fringe Benefits	6-0-06-00				
a. Salaries and Wages	6-0-06-02				
b. Fringe Benefits - Directors	6-0-06-04				
c. Fringe Benefits - Officers	6-0-06-06				
d. Fringe Benefits - Employees	6-0-06-07				

Name of Bank	Code
Address	

CONSOLIDATED DAILY REPORT OF CONDITION
For the week _____ to _____

ACCOUNT NAME	REC. NO.	A M O U N T (In Pesos)						
		Friday	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday
a. Demand Deposits and Working Balances Maintained by Head Office/Branches/Agencies								
Abroad with the Philippine Branch of Foreign Bank	491							
b. Placements/Time Deposits/Borrowings	492							
c. Peso Deposits Maintained by Head Office/Branches/Agencies Abroad with the Philippine								
Branch of Foreign Bank	493							
d. Unremitted Profits Not Yet Approved by BSP	494							
e. Due to Head Office/Branches/Agencies Abroad - Assigned Capital	495							
f. Others (Indicate Nature) (Sum of Items e.1 to e.3)	496							
1.	497							
2.	498							
3.	499							
11. Other Liabilities Not Included in Items Above	480							
12. Unsecured Subordinated Debt (inclusive of Unamortized Premium/Discount)	675							
13. Total Capital Accounts	500							
14. Total Liabilities, Capital and Valuation Reserves	510							
15. Capital Adjustments - Booked	520							
a. Appraisal Increment Reserve	521							
b. Other Capital Adjustments	522							
1. Against Asset Accounts	523							
2. Others	524							
16. Equity Investments with Other Banks/Enterprises or Reciprocal Investment of Other Banks/ Enterprises, whichever is lower	530							
17. Returned Checks Delivered to BSP Clearing	540							
18. Returned Checks Received from BSP Clearing	550							

Statement of Condition

(Head Office & Branches)

As of (Date)

Account Description	Record No.	Amount
Assets		
Cash and Cash Items	010	
Due from Bangko Sentral	015	
Due from Other Banks	020	
Interbank Loans Receivable	025	
Trading Account Securities (Net)	030	
Investment in Bonds and Other Debt Instruments (Net)	119	
Loans and Discounts and Advances (Net)	035	
Underwriting Accounts (Net)	087	
Equity Investments (Net)	122	
Due from Head Office/Branches/Agencies Abroad	125	
Bank Premises, Furniture, Fixtures & Equipment (Net)	130	
Other Assets (Net):	150	
Property Acquired	137	
Others	155	
Total Assets	175	
Liabilities		
Demand Deposits	181	
Savings Deposits	182	
Time Deposits	185	
Special/Other Deposits	188	
Due to Bangko Sentral Ng Pilipinas	255	
Due to Banks	200	
Due to Head Office/Branches/Agencies Abroad	210	
Outstanding Checks/Payment Orders	215	
Bills Payable:	225	
BSP - Rediscounts/Special Programs	226	
BSP - Other Advances	214	
Interbank Borrowings	227	
Deposit Substitutes	228	
Others	229	
Unearned Income and Other Deferred Credits	270	
Other Liabilities	280	
Unsecured Subordinated Debt (Inclusive of Unamortized Premium/Discount)	296	
Total Liabilities	290	
Capital Accounts		
Capital Stock	295	
Assigned Capital	330	
Surplus	300	
Surplus Reserves	305	
Other Capital Accounts	326	
Total Capital Accounts	335	
Total Liabilities and Capital Accounts	340	

Consolidated Statement of Condition

(Bank and Financial Subsidiaries)

As of (Date)

Account Description	Record No.	Amount
Assets		
Cash and Cash Items	010	
Due from Bangko Sentral	015	
Due from Other Banks	020	
Interbank Loans Receivable	025	
Trading Account Securities (Net)	030	
Investment in Bonds and Other Debt Instruments (Net)	119	
Loans and Discounts and Advances (Net)	035	
Underwriting Accounts (Net)	087	
Equity Investments (Net)	122	
Due from Head Office/Branches/Agencies Abroad	125	
Bank Premises, Furniture, Fixtures & Equipment (Net)	130	
Other Assets (Net):	150	
Property Acquired	137	
Others	155	
Total Assets	175	
Liabilities		
Demand Deposits	181	
Savings Deposits	182	
Time Deposits	185	
Special/Other Deposits	188	
Due to Bangko Sentral Ng Pilipinas	255	
Due to Banks	200	
Due to Head Office/Branches/Agencies Abroad	210	
Outstanding Checks/Payment Orders	215	
Bills Payable:	225	
BSP - Rediscounts/Special Programs	226	
BSP - Other Advances	214	
Interbank Borrowings	227	
Deposit Substitutes	228	
Others	229	
Unearned Income and Other Deferred Credits	270	
Other Liabilities	280	
Unsecured Subordinated Debt (Inclusive of Unamortized Premium/Discount)	296	
Total Liabilities	290	
Minority Interest in Allied Undertakings/Subsidiaries/ Affiliates	343	
Capital Accounts		
Capital Stock	295	
Assigned Capital	330	
Surplus	300	
Surplus Reserves	305	
Other Capital Accounts	326	
Total Capital Accounts	335	
Total Liabilities and Capital Accounts	340	